

# Implementing measures

## Step 4 of 5

### Implementing the measures defined



In addition to a technically correct design and layout, the acceptance of persons working on the machine is an essential feature for a safety concept. Therefore, it is appropriate to inform

these person groups in good time before implementing the specified measures. This information should include:

- Which machine/process will be affected by the modification?
- Which persons will be affected by the modification?
- Which measures will be taken?
- Will the usual work sequence undergo any change for the duration of the measures?
- In which time period will these measures be carried out?
- Who is the contact person for any questions relating to these measures?

With regard to the implementation itself, it is necessary to solve the following issues:

- Who is responsible for the implementation of the measures taken?
- Does the responsible person have, apart from the required technical qualification, the necessary authority to make decisions?
- Is a complete risk assessment available for the measure to be implemented?

- Is a complete documentation (e.g. technical drawings, circuit diagrams, static calculation, piece list...) available for the measure to be implemented?
- Does the measure to be implemented have been approved?
- Which decisions concerning work organization are to be taken?
- Who will train the employees with regard to the changed situation (after completion of the measure)?
- Is it necessary to make adjustments with adjacent work areas?
- Does the intended measure have any influence on existing interaction between elements of available work equipment?
- Who will record completion of the measure?
- Who is to be informed about completion of the measure?

continue to step 5